

Addendum No. 3 to IFB 27-20



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
JAKE WILSON
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB 27-20
Inspection, Maintenance & Repairs to Fire Suppression Systems

From: Logan Carroll Lcarroll@somervillema.gov

Date: 10/26/2026

Re: Deadline Extension, Questions and Answers from Bidders a updated quality requirements page and reports provided by current contractor:

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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The new due date and time for Bids is 10/28/2026 before 3PM.

Questions received on optional site walk:

	Questions	Answers
1.	Who holds the current contract?	Rustic Fire Protection
2.	Can the City provide the inspection reports for the past three years?	The City has access to reports from the most recent year. Please see attached.
3.	Sometimes sprinklers are tested quarterly, but the scope says twice per year. What is the City looking for?	Semi-annual inspections & testing. In schools, inspections are usually during winter vacation and in the summer to avoid disrupting school operations.
4.	The scope says semi-annual testing, 50% of the system each time. Are all components supposed to be tested twice per year?	No. See Scope of Work section A.1.: “The Contractor will inspect/test a different 50% of the system (at a minimum) during each visit, ensuring that 100% of the system is tested annually.”
5.	Is Somerville part of Compliance Engine?	No.
6.	Can the City provide the inspection reports for the last Five Year Assessment/test of the sprinkler systems?	The City has access to reports from the most recent year. Please see attached.
7.	Are the records available from the previous Five Year Assessment?	The City has access to reports from the most recent year. Please see attached.
8.	Will the Five Year Assessment include backflow testing?	Yes.
9.	Why is the City going back out to bid instead of renewing the existing contract?	DPW has determined that it is in the best interest of the City to seek new bids for this service.
10.	The Device List says there are 52 flows in the Culinary Arts space at Somerville High School. Is that true?	The Device List is accurate to the best of DPW’s knowledge. Please refer to Reflected Ceiling Plan – Level 2 – Part A (attached).
11.	Does work in schools need to be done before school start times?	DPW prefers to schedule work during school vacations. Work involving fire box cut-outs must be coordinated with the DPW Electrical Division, who normally work approximately 7:30-4:00.
12.	The scope of work states that there are 22 buildings, but the Buildings List only shows 21.	The Cross St. Center was missing from Exhibit A. Please see updated Exhibit A, attached.

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13.	The Buildings List says that the SCAT Building is under renovation. Are there still systems to maintain in that building?	The building is currently unoccupied, but the sprinkler system is still functional and building is heated in winter. If the building conditions change, DPW will alert the Contractor. The City will execute a change order if needed.
14.	We saw two sprinklers in the Ralph & Jenny Building during the site visit. What happens if we discover additional heads (ex. above ceiling tiles)?	If the Contractor discovers more devices than were catalogued at the site visit, they will be added to the contract scope via negotiated change order if needed.

Questions received via email:

Received via email:

	Questions	Answers
1.	Can the City provide the inspection reports from the current vendor for the past year, including any outstanding deficiencies or recommended repairs?	The City has access to reports from the most recent year. Please see attached.
2.	Can the City provide the inspection reports for the last Five Year Assessment/test of the sprinkler systems?	The City has access to reports from the most recent year. Please see attached.
3.	Can you give the reports for the last year testing? (Full year of reports along with the fire pump test reports and any 3 year or 5 year testing that has been done up to now)	The City has access to reports from the most recent year. Please see attached.
4.	In the bid does it says this is to include backflow testing. During the walkthrough, it was mentioned that the city does the backflow testing. Can you confirm if the annual backflow testing is to be included in the contract?	Yes, backflow testing is included in the Inspection & Testing service. The City performs backflow testing independent of this Contract.
5.	Is the 5 Year internal Backflow inspection included as part of the 5 Year Internal condition of piping inspection?	Yes.
6.	How many of these buildings have a backflow, and which buildings?	To the best of DPW's knowledge, every building except the 1895 Building and the Cross

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		St. Center have backflows.
7.	Are there any buildings that are partially sprinkled (like Ralph & Jenny building)?	The Ralph & Jenny Buildings are the only buildings that are partially sprinkled.
8.	The Quality Requirements form says if we answer "No" to anything 1-6 we will be disqualified. We are not an alarm contractor, just sprinkler, so will need to answer NO to number 4 since we are not electricians. Can you please advise?	Please see the revised quality requirements below. Question 4 is now optional. If you do not have an electrical license number, please leave this field blank. Not having an electrical license number will not disqualify you from bidding on this contract.

2.3 Minimum Quality Requirements

Quality requirements, or basic business requirements, are the minimum set of standards that an entity must meet and certify to be considered responsible and responsive. **Please complete the Quality Requirements form, below, and submit it with your completed bid.** The City of Somerville will disqualify any response that does not meet the minimum quality requirements. A "No" response to items 1 through 5, or a failure to respond to any of the following minimum standards, will result in disqualification of your bid.

QUALITY REQUIREMENTS		YES	NO
1.	Do you have at least ten (10) years of experience in Fire Suppression System maintenance?		
2.	Are you DCAMM certified in the category of Fire Protection Sprinkler Systems? Please submit the DCAMM update statement with your bid.		
3.	Do all technicians designated to work under this Agreement meet current sprinkler fitters' license requirements per M.G.L c. 146 §85?		
4.	Are you able to provide trained operators, 24-hours a day, seven days a week, for all requests for service (On-Call Service and Emergency)?		
5.	Can you certify that all employees designated to work under this Agreement have successfully completed at least ten (10) hours of OSHA approved training in Construction Safety and Health?		
6.	Optional: Do you hold a Massachusetts "D" technician license for the servicing of alarm systems? License # _____ Expiration Date: _____		
7.	Optional: Are you a Mass. Supplier Diversity Office MBE/WBE certified minority or woman owned business? Additional minority designations may be submitted by attaching supporting documentation.		

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In order to provide verification of affirmative responses to items 1 through 5 under the quality requirements listed in the Quality Requirements Form, Offeror must submit written information that details the general background, experience, and qualifications of the organization. Subcontractors, if applicable, must be also included.

Reports provided by current contractor:

https://somervillema-my.sharepoint.com/:f/g/personal/lcarroll_somervillema_gov/IgApeNh2gjmZQ5SSxmy_QxntAZwg04GQKx57AU3D6w_tars?e=5weXlc